



THE INSTITUTION OF ENGINEERS, MALAYSIA

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Ref. No: IEM17/HQ/021/AGM – 4 CPD hours

1 March 2017

To all members of
The Institution of Engineers, Malaysia

NOTICE OF 58TH ANNUAL GENERAL MEETING **Saturday, 15 April 2017, 9.00 am at Wisma IEM**

In accordance with Section 7.5 of the Bylaws, notice is hereby given that the 58th Annual General Meeting of The Institution of Engineers, Malaysia shall be held at Tan Sri Prof Chin Fung Kee Auditorium, 3rd Floor, Wisma IEM, 21 Jalan Selangor, Petaling Jaya on **Saturday, 15 April 2017 at 9.00 am**.

The Agenda for the Annual General Meeting is as follows:-

1. Welcoming Address by the President for Session 2016/2017.
2. Confirmation of Minutes of the 57th Annual General Meeting held on 15 April 2016.
3. Matters Arising.
4. Annual Report / Financial Statements for Session 2016/2017.
5. Discussion on written issues from members of which written notice is submitted to reach IEM Secretariat by 1 April 2017. *Please note that no matters under this item shall be discussed, unless prior written notice is received by 1 April 2017. This is in accordance to the IEM Constitution & Bylaws.*
6. Amendments to the IEM Constitution.
7. Announcement of Results of Election for Council Session 2017/2018.
8. Awards Presentation
9. Presentation of Certificates – Members Transferred to the grade of Fellow in 2016.
10. Change of Office Bearers
11. Election of Honorary Internal Auditors.
12. Appointment of External Auditors.
13. Any Other Business
14. Presidential Address 2017/2018.


Ir. Yam Teong Sian
Hon. Secretary

NOTES:

- 1) *As this is a Saturday, parking around the IEM premises (Wisma IEM and Bangunan Ingenieur) is free.*
- 2) *Parking facilities have also been arranged for members at the Kompleks A Menara MBPJ Car Park (behind Bangunan Ingenieur). IEM will bear the parking fees for those who park inside the Kompleks C Car park Menara MBPJ. Parking is from 8.30 am to 1.30 pm. All members parking there are therefore to produce the parking ticket for verification by the IEM Secretariat at the AGM venue. The parking ticket would be collected by the Parking Attendant at Menara MBPJ Car park upon exit.*
- 3) *Light breakfast will be served from 8.00 am.*
- 4) *To assist in our planning and arrangement to ensure there are sufficient seats, members are requested to return the reply slip to the Secretariat not later than **1 April 2017**.*